

Learning & Development Level 3

This qualification enables learners to gain an understanding of the principles and practices of learning and development and to achieve a unit in continuing professional development. Target group for this qualifications include Learning & Development Professionals including individuals in practices of Learning and Development.

The qualification consists of units, each of which has a credit value. In order to achieve the qualification at a particular level, learners must achieve units whose total credit value equals or exceeds that required for that level.

Units can be taken at a variety of levels which gives flexibility to enable the qualification to match job roles. The qualification will allow candidates to apply knowledge, understanding and skills to a level recognised by employers, thus proving competency in their job role.

Certificate in Learning & Development Level 3

To achieve the Level 3 Certificate in Learning & Development, the candidate will need to complete units to gain a minimum of 30 credits. The credit total is made up from:

- 12 credits must be completed from the two mandatory units
- A minimum of 6 credits from the optional Group B and the remaining 12 credits take from any of the optional groups

Advanced Apprenticeship Level 3 - Certificate in Learning & Development

To achieve the Level 3 Advanced Apprenticeship Certificate in Learning & Development, the candidate will need to complete units to gain a minimum of 30 credits. The credit total is made up from:

- 12 credits must be completed from the two mandatory units
- A minimum of 6 credits from the optional Group B and the remaining 12 credits take from any of the optional groups

Plus Application of Number L2, Communication L2 and ICT L2



Qualifications
& Credit
Framework

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Unit Titles	Credit Values
Mandatory Units	
Understand the principles and practices of Learning & Development	6
Reflect on and improve own practice in Learning & Development	6
Optional Units	
Facilitate Learning & Development in groups	6
Facilitate Learning & Development for individuals	6
Assess occupational competence in the work environment	6
Understanding the principles and practices of assessment	3
Assess vocational skills, knowledge and understanding	6
Understanding the principles and practices of assessment	3
Identify individual Learning & Development needs	3
Plan and prepare specific Learning & Development opportunities	6
Develop and prepare resources for Learning & Development	6
Engage learners in the Learning & Development process	6
Evaluate and improve Learning & Development provision	6
Provide information and advice to learners and employers	3
Engage with employers to develop and support learning provision	6
Understanding the employing organisation	3